Calendars

The Calendar feature will enable you to share with your users the place and date of your events and the ones you will be present to.

To create a Calendar feature, click on "Calendar" Calendar in the add pages part. This page appears:



- iCal
- Facebook
- Custom

iCal

If you click on iCal, this appears:



- Then you have to go on Google Calendar

Calendar	Today	< > Oct 7 -	13, 2013		Day	Week Month	4 Days Agenda	More •	Q -
CREATE V		Mon 7/10	Tue 8/10	Wed 9/10	Thu 10/10	Fri 11/10	Sat 12/10	Sun 13/	10
→ October 2013 < →	GMT+01	41							
M T W T F S S 30 1 <u>2</u> 3 4 5 6	07:00								
7 8 9 10 11 12 13 14 15 16 17 18 19 20	08:00								
21 22 23 24 25 26 27 28 29 30 31 1 2 3	09:00								
- Mu colondars	10:00								
Viktor & Emmanuel	11:00								
Tasks	12:00								
▶ Other calendars	13:00								
	14:00								
	15:00								
	16:00								
	17:00								
	18:00								

- Create your event on Google Calendar:

SAVE Discard										
Private Sale										
10/10/2013	10:00am	to 8:00pm	10/10/2013	Time zone						
🗌 All day 📄	Repeat									
Event details	Find a time	2								
Where	Viktor & Emm	anuel's Store in I	Manhattan						Add guests	
Video call	Add video call								Enter email addresses	Add
Calendar	r Viktor & Emmanuel ÷ Guests can									
Description	N Viktor & Emmanuel are glad to invite you to their Spring/Summer collection private sale. This private sale is only for our best customers and our app users.							 ☐ modify event ✓ invite others ✓ see guest list 		
Event color Reminders	Email ÷ 30 minutes ÷ × Pop-up ÷ 30 minutes ÷ × Add a reminder									
Show me as	O Available 💿 Busy									
Privacy	O Default O Learn more about	Public OPriv	ents							

- Find the agenda's URL. To do this click on "Share this calendar" :

Calendar	Today	<	>	Oct 7	- 13, 2013				Day	Week	Month	4 Days	Agenda
CREATE V		M	on 7/10		Tue 8/	10	Wed 9/10		Thu 10/10		Fri 11/10	S	at 12/10
October 2013	GMT+01			E 1									
M T W T F S S 30 1 2 3 4 5 6	6am												
7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27	7am												
28 29 30 31 1 2 3 4 5 6 7 8 9 10	8am 9am												
My calendars 💌	1000							40.00					
Viktor & Emmanuel	ivam							Private	Sale				
Tasks	Display or Calendar s	ly this C ettings	alendar					-					
Other calendars	Create even	ent on th Calenda	is calend ar	lar									
	Reminders and notifications Send to a friend												
	Choose cu	ustom co	olor										

- Click on "Calendar Details"

Viktor & Emmanuel Details		
Calendar Details Share this Calendar Reminders and notifications		
« Back to calendar Save Cancel		
Make this calendar public Learn more		
Share only my free/busy information (Hide details)		
Share with specific people		
Person	Permission Settings	Remove
Enter email address	See all event details Add Person	
	Make changes AND manage sharing	
Tip: Sharing with coworkers? Companies can move to Google Calendar to make sharing easier. Learn how « Back to calendar Save Cancel		
@2013	Google - Terms of Service - Privacy Policy	

- Click on "ICAL" in the Calendar Address :

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Viktor &	Emmanuel	Details
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Calendar Details	Share th	his Calendar	Reminders and notifications
« Back to calendar	Save	Cancel	

Cancer	
Calendar Name:	Viktor & Emmanuel
Calendar Owner:	
Description:	
Location:	e.g. "San Francisco" or "New York" or "USA." Specifying a general location will help people find events on your calendar (If it's public)
Calendar Time Zone:	This calendar uses your current time zone: (GMT+01:00) Paris Set my time zone
Embed This Calendar Embed This calendar in your website or blog by pasting this code into your web page. To embed multiple calendars, click on the Customize Link	Paste this code into your website. Customize the color, size, and other options withame src="https://www.google.com/calend src="https://wwww.google.com/calend src="https://www.google.com/cale
Calendar Address: Learn more Change sharing settings	XML XCAL HTML This is the address for your calendar. No one can use this link unless you have made your calendar public. Image: Calendar State
Private Address: Learn more	XHL ICAL Reset Private URLs This is the private address for this calendar. Don't share this address with others unless you want them to see all the events on this calendar.
Delete calendar: Learn more	Permanently delete this calendar Delete: The calendar will be permanently erased. Nobody will be able to use it anymore.
Back to calendar Save Cancel	

- Copy this address and paste it in the "Calendar's URL " field:

Calendar Address	×
Please use the following address to access your calendar from other applications. You can copy and paste this into any calendar product that supports the iCal for	mat.
https://www.google.com/calendar/ical/azepnhrif%40gmail.com/public/basic.ics	
OK	

Finally click on OK to validate your event.

Facebook

If you click on Facebook, this appears:

	Your Facebook page ID * :
Calendar's title	Your Facebook page ID

- First enter the name of your Calendar:

	Your Facebook page ID * :
Concerts	Your Facebook page ID

- Then, enter the name of your Facebook fan page :

	Your Facebook page ID * :
Concerts	42421245294

Finally click on OK to validate your event.

Custom

If you click on custom, this appears:



Enter the name of your Calendar and then click on OK. This appears:

My Events

Your calendar is empty

Event

To create a new event click on +Event. This appears:

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CRE	ATE A NEW EVENT
÷	ок
Title:	
Subtitle:	
Description:	
	/
Beginning date:	
Ending date:	
Beginning time:	
Address:	
Location:	Label
	URL
RSVP URL:	
Ticket Shop URL:	
	Add a Website
Illustration:	Add a picture
	Page 7 / 8

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Thus, you have to enter all the required information for your event and an illustration picture.

In the expected answer you can enter the URL of your booking center if your users have to book a reservation.

Done!

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